

**BOARD MEETING**

**Tuesday 25<sup>th</sup> June 2013  
Toyota Motor Manufacturing (UK) Ltd**

**MINUTES**

**Attendees**

|                          |  |
|--------------------------|--|
| Chris Hughes (CH)        | Derby University                         |
| Mike Ashworth (MA)       | Derbyshire County Council                |
| Tom Moat (TM)            | Natural England                          |
| Tony Walker (TW)         | Toyota                                   |
| Tony Hams (TH)           | E M Biodiversity Partnership             |
| John Everitt (JE)        | Nottinghamshire Wildlife Trust           |
| Helen Ross (HR)          | Public Health Nottingham City Council    |
| Cllr Martin Suthers (MS) | Nottinghamshire Health & Wellbeing Board |
| Sophie Churchill (SC)    | National Forest Company                  |

**In attendance**

|                     |                                |
|---------------------|--------------------------------|
| Adam Lathbury (AL)  | Derbyshire County Council      |
| Heather Stokes (HS) | Nottinghamshire County Council |
| Janet Valenti (JV)  | Nottinghamshire County Council |

**1. Welcome and Introductions**

TW welcomed everyone to the meeting and introduced Mike Ashworth (MA) who will be replacing Ian Stephenson on the Board.

**2. Apologies**

|                     |              |
|---------------------|--------------|
| *Alan Gorringe (AG) | Saint-Gobain |
| Tim Farr (TF)       | Trent RFCC   |
| Rob Crowder (RC)    | RCAN         |

\* Alan Gorringe has indicated that he will be stepping down from the Board. TW agreed to contact AG to discuss.

**Action: TW to speak to AG**

**3. Minutes of last meeting and matters arising**

*Priorities for next 12 months*

HR and MS confirmed that they have arranged to meet in July to discuss the contents of the proposed paper and members of the Board were invited to join the

meeting. MS confirmed that Elaine Michel is now the Director of Public Health, Derbyshire County Council.

**Action: HR and MS to carry this action forward.**

*Duty to Co-operate*

MA provided the Board with a draft protocol. This protocol is in a similar format to that for the Derwent Valley World Heritage Site (WHS), where Derbyshire County Council officers provide responses to planning consultations on behalf of the WHS Partnership Board. For the LNP, consultations would be passed to planning officers in the relevant County Council, who would provide comments in line with the aims and objectives of the LNP. Consistency between the 2 counties will be important and will need to be monitored. The co-ordinator will need to work closely with this Board to decide the level of response for major infrastructure projects such as HS2.

SC raised the concern that the Board & Partnership would need to be kept in the loop. AL confirmed that the WHS consultation responses are reported at the quarterly Board meetings. TM referred to work undertaken by the Lincolnshire LNP around planning and suggested we contact them.

TW suggested the next step is to look at our Strategic Aims and Objectives.

**Action: HS to speak to Lincolnshire LNP and provide feedback at the next meeting.**

*Future resources for the LNP*

The draft work programme has not progressed due to HS being away from the office on sick leave. This action has been carried forward.

**Action: JE, HS, TF, RC to produce draft work programme and provide for the next meeting.**

*Evaluation – draft case study profile*

HS confirmed that no further feedback from Board members on the draft profile was received after the meeting of the 30<sup>th</sup> April so comments fed back to the Tavistock Institute were as agreed at that meeting. HS to contact Tavistock Institute re final version of report. TH asked for the possibility of a Chairs of LNPs meeting with the Minister to be raised with Defra.

**Action: HS to contact Tavistock Institute/ Defra re final evaluation report and meeting with the Minister.**

*Sherwood Landscape Partnership Bid.*

The Stage One bid was submitted on 31 May, HLF will announce its decision on this round of applications in October. As there has not been any progress with mapping of projects across the LNP area, HS agreed to chase this up.

**Action; HS to chase mapping data.**

#### **4. Note of meeting with LEP**

TW introduced a note of the meeting on 10/05/13 and referred to the 5 – 10 minute presentation he will be providing at the launch of the Growth Plan on the 9<sup>th</sup> July. He would appreciate any suggestions from members of the Board by 5<sup>th</sup> July. TH suggested using Alison Millward's original presentation as the basis.

The Board agreed that the key message should be that there is no conflict between the environment and business.

**Action: All to provide suggestions by 5<sup>th</sup> July.**

#### **5. Update on meeting with Chair of Peak District LNP**

TW and TH met with Geoff Nickolds, Chair of the Peak District LNP and Jane Chapman from the Peak District National Park on 28<sup>th</sup> May to look at how the LNP adds value to what the National Park is doing. TM confirmed he also sits on the Board for the Peak District LNP but was unable to attend this meeting.

The Peak District LNP is currently focussing attention on developing projects in the SW Peak. There is, however, potential for us to link the work of the two LNPs through projects in the Trent and Derwent Valleys.

#### **6. Co-ordinator Post**

JE introduced a paper produced by Derbyshire and Nottinghamshire Wildlife Trusts. The Board agreed the need for the role and TW led a discussion centred on a number of key points:

- *Salary level* – it was agreed that a salary of at least £30,000 would be required to attract the right calibre of person. To achieve this, the post would need to be part-time.
- *Hosting* – it was agreed that there would be significant value in taking up the offer for the post to be hosted by Derbyshire and Nottinghamshire Chamber of Commerce and co-located with the LEP team. Overhead costs for this still needed to be established.
- *Budget* – it was agreed that the post needs to be offered for longer than 1 year and preferably for 3 years. TW thanked the University of Derby for increasing their contribution from £10,000 to £30,000. Toyota has also offered £10,000 p.a. for three years. MA and HS confirmed that the County Councils were seeking formal approval for contributions of £5,000 p.a. each for three years.
- *Other support* – HS confirmed that JV would be able to continue to provide support for arranging meetings, taking minutes etc. It was agreed that the Derbyshire LBAP Officer time would be best focussed on specific elements of the workload. The need to establish communications with the wider partnership and develop the web presence of the partnership was highlighted as a priority.
- *Line Management* – it was agreed that the Co-ordinator should report directly to a single Board member, with support from AL and HS. JE agreed to take on this role.

The Board agreed to proceed to recruitment on the basis of a part-time post and to follow up the offer for the post to be hosted by DNCC and co-located with the LEP.

**Action: JE to produce draft Job Description for comment.**

**Action: HS to liaise with David Ralph re hosting of post by DNCC.**

## **7. Review of Growth Plan**

The Board agreed the importance of ensuring that key environmental principles are embedded within the Growth Plan. This should be in the form of clear statements with an overarching message that the environment is not a barrier to growth. Alison Millward has produced suggested text insertions. It was agreed that HS would send the proposed text to David Ralph and also seek clarification of the timelines for consultation, especially for the Investment Strategy.

**Action: HS to check with David Ralph on timelines.**

## **8. Nature Improvement Areas**

JE introduced a discussion on the possibility of identifying areas across the LNP which could be designated as Nature Improvement Areas. There is no further funding from Defra for Nature Improvement Areas but they will carry some weight in planning terms. It was agreed that the LNP should seek to identify potential NIAs and that this should be linked to the mapping work. There is no deadline for this work and therefore it should be taken forward by the Co-ordinator, once in post.

**Action: JE to create a short document for the Co-ordinator.**

## **9. Board Membership**

HS introduced the paper. There was a broad discussion regarding how the Board should respond to requests for membership and the need to maintain balanced representation from across the sectors. It was agreed that it was important to maintain good representation from the non-environment sectors and particularly the business sector. The Board should seek to attract senior people from other organisations.

With regard to the request from the RSPB to be represented on the Board, all confirmed that this would be a welcome addition. TW agreed to invite Frank Lucas to join the Board representing RSPB.

TW thanked everyone for their contributions to this discussion and highlighted that the Board needs to make the aims and objectives of the LNP clear and develop Terms of Reference.

**Action: TW to invite Frank Lucas to join the Board representing RSPB.**

## **10. Any Other Business**

HR will be attending a Climate Change meeting next week and will mention this Partnership.

TW confirmed the Environment Agency has offered to host a future meeting.

## **11. Dates of future meetings.**

**Action: HS to circulate doodle poll of potential dates in September.**